**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** September 13, 2023

**Kind of Meeting:** Regular Meeting

**Place:** Sandy Creek Town Hall

**Board Members Present:** Timothy D. Ridgeway  **Others Present:**

Dave Warner Micheal C. Kastler

Nola J. Gove Tammy L. Miller

Ruth E. Scheppard Amanda Mazzoni -out @7:48 pm

John W. Wood, Jr. Pat McDougal

Peggy Rice

Bill Joyce

Ron Fisher

Jessica Godfrey

Dallas Miller out @ 7:15 pm

**CALL TO ORDER:**

Supervisor Timothy D. Ridgeway called the meeting to order at 7:02 pm with the Pledge of Allegiance. He introduced Amanda Mazzoni, Central Planner of Central New York Regional Planning & Development Board. She was present to talk about the Energy Management Program and clean energy related projects. Code Enforcement Officer John Howland completed a survey on the town’s behalf. Ms. Mazzoni was following up on that data. There is no cost for her work. Under the NYSEDA program the town can earn a $5,000 grant for a clean energy project if it completes four steps. Three are done and we have one left to go. Converting to LED streetlights is an option. However, the town only has one streetlight located at the Town Barn. The town’s three main buildings have converted to LED lighting. An electric vehicle charging station and solar power were discussed. There is currently no free energy study available. Ms. Mazzoni recommends pursuing benchmarking for this grant. She left the meeting at 7:48 pm.

**APPROVAL OF MINUTES:**

**RESOLUTION 86-23**

On motion by Dave Warner, seconded by Timothy D. Ridgeway, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Warner, Scheppard, Wood

0 No

**Resolved** that the minutes of the August 9th meeting are approved as written.

**REPORTS:**

**Highway/Water Superintendent** - Michael C. Kastler read his highway report.

**RESOLUTION 87-23**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Warner, Scheppard, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes Town Supervisor Timothy D. Ridgeway to sign the Snow and Ice Agreement with Oswego County when it is finalized.

Superintendent Kastler reported that will not hire a water operator trainee until the contract language gets worked out. All water bills from the past year have been collected. No re-levies are needed this year. In Water District #3 at 51 Deer Run there is a broken leach field distribution box that the project is possibly covering.

**Sole Assessor** - Rebecca Trudell’s monthly report has been filed in the Town Clerk’s office.

**Dog Control Officer** - Anne Derr’s monthly report has been filed in the Town Clerk’s office. The annual inspection was satisfactory.

**Historian** - Peggy Rice filed a written report for August.

**Town Justice** - The monthly reports of the Town Justices have been received by the Town Supervisor.

**Legislator** - County Legislator Michael Yerdon was excused due to training.

**Library** - Library Director Jessica Godfrey was present to update the board on various activities at the Annie Porter Ainsworth Memorial Library. She passed out the September newsletter. Seventy-three readers read 1,435 books over eight weeks of the Summer Reading Program. A free needle felting class will be held at the library. You may make a ghost or a pumpkin. Paint night will be September 19th at 4:30 pm. A pumpkin trio on black canvas will be the subject. The Oswego County libraries will participate in Fall Fest September 29th through October 1st at the Oswego County Fairgrounds. On Saturday they will have a prize wheel and a lollipop tree game. The public may sign up for library cards. There will also be giveaways from 10 am to 4 pm. In October the library will host a local history series of talks. The library board wants to do some security upgrades and is asking the town to replace all security cameras at the library.

**NOCA-** Nancy Dingman sent a report for Northern Oswego County Ambulance.

**Planning Board** – Bill Joyce reported on the September 6th meeting of the Sandy Creek Regional Planning Board. They have also filed their budget request. Councilman Wood led a discussion on the electrical battery storage fire in Jefferson County. The town may want to add a training section to its local law. There are no 9E updates.

**Code Enforcement Officer** – John Howland’s list of permits and violations for August has been filed.

**Town Clerk** – Town Clerk Tammy Miller reported that the total receipts and disbursements for the month of August totaled $6,206.50 of which $2,413.59 was town revenue. The office is busy selling hunting licenses.

**Upstate Freshwater Institute**- Ron Fisher was present to give an update on weekly reports. The sampling will be complete by the end of September and a full report should be available by the end of October. A full multiyear report will likely be available for the November board meeting. Mr. Fisher would like the town to budget for the study again next year.

Supervisor Ridgeway reported that there is nothing new with the CEHA issue.

**PUBLIC COMMENT –** There was none at this time.

**OLD BUSINESS**

Councilman Gove is working on updates to the employee handbook. The Skinner Road bridge project may be a possibility of spring of 2025.

**NEW BUSINESS -** USDA-RD has a new year-round program. The Community Facilities Direct Loan and Grant Program. This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial or business undertakings. Superintendent Kastler in interested in this for a new salt shed possibly.

**RESOLUTION 88-23**

On motion by Nola J. Gove, seconded by Timothy D. Ridgeway, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Warner, Scheppard, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek will hold a public hearing at 7 pm on October 11th on the Town of Sandy Creek Local Law No. Three (3) of the year 2023, A local law for Flood Damage Prevention as authorized by the New York State Constitution, Article IX, Section 2, and Environmental Conservation Law, Article 36.

**RESOLUTION 89-23**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Warner, Scheppard, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek will issue a Request For Proposals (RFP) to audit the Town of Richland water department per our IMA with proposals due October 11th at 3pm.

**RESOLUTION 90-23**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Warner, Scheppard, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek will hold special budget meetings October 4,18,25, and November 1st at 6 pm and the public hearing on the budget and fire contracts will be November 8th at 7 pm.

**TRANSFER OF FUNDS**

**RESOLUTION 91-23**

On motion by Nola J. Gove, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Scheppard, Warner , Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| FROM Line # | Description | TO Line # | Description | $ Amount |
| From: DB5112.2 | PERM IMPROV (CAP) | To: DB5112.22 | PERM IMPROV (LOC) | $7,500 |
| From: DB5110.4 | GEN REPAIRS, CONTRACTUAL | To: DB5110.2 | GEN REPAIRS, EQUIP | $10,700 |
| From: DB5130.2 | MACHINERY, EQUIP | To: DB5130.4 | MACHINERY, CONTRACTUAL | $3,800 |
| From: SW3-8397.2 | WATER METERS/EQUIP | To: SW3-8397.4 | MISC, CONTRACTUAL | $15,000 |
| From: SW1-8397.43 | TOWER & STORAGE | To: SW1-8397.4 | MISC, EQUIP & REPAIRS | $2,500 |

**RESOLUTION 92-23**

On motion by Timothy D. Ridgeway, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Warner, Scheppard, Wood

0 No

**Resolved** that the bills be paid on Abstract #16 in the following amounts:

General Fund $ 826.41

Trust & Agency $ 11,569.59

**And** on Abstract #17 in the following amounts:

General Fund $ 90,160.79

Highway Fund $ 144,041.91

Water District #3- H3 $ 44,462.65

Water District #1-SW $ 3,189.69

Water District #2-SW $ 591.92

Water District #3-SW $ 5,294.97

Trust & Agency $ 7,746.52

The next regular monthly meeting will be held October 11th at 7 pm

**On motion** by Nola J. Gove, and seconded by Timothy D. Ridgeway, and carried unanimously, the meeting was adjourned at 9:04 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk