

Sandy Creek Regional Planning Board

Meeting of February 3, 2021

Members Present: Shirley Rice, Pat McCullough (via Zoom), Larry Rice, Frank Dixon, Dick Machemer, Pat Machemer, Bill Joyce

Voting Alternates Present: Sybil Cummins

Non-Voting Alternates Present:

Absent: Tom Ready

Others:

Regular Meeting Opened: at 7:00 by Shirley Rice.

Approval of Minutes: The minutes of the November 23, 2020 and December 2, 2020 meetings were unanimously approved upon a motion by Pat Machemer and a second by Sybil Cummins.

Treasurer's Report: Money Market balance: \$2,356.39 (12/31/20 statement).

Checking balance: \$2,680.52. Our money from the Town budget will be requested this month. Expenditures the past month were: Check #3321 to Pat McCullough for \$438.66 (net salary), Checks #3322 - 3329 to PB members and one alternate for \$92.35 each (net salaries). \$195.08 was deducted from the account for EFTPS (February payroll).

Correspondence: History report

Meeting Reports:

Village of Sandy Creek – January 4, 2021 (from Minutes): **REPORTS:** **SCFD:** Still no luck in finding an engineer to assess the building. The fire siren will be set so it does not blow between the hours of 10 PM and 6 AM. **CODE ENFORCEMENT:** Tr. LaRue told CEO Howland that the unlicensed vehicle at the Stevens property on Ellisburg Street was still there and there is an unlicensed vehicle on the Paro property, also on Ellisburg Street. An unlicensed vehicle that was cited on Franklin Street has been moved to the Burnett property at the corner of Ellisburg and Franklin Street. CEO Howland will talk to Mr. Burnett. **OLD BUSINESS:** **STREETS AND WATER:** As per NYMIR, a street sign inventory evaluation was done. The street signs were in good condition except for the Dead End sign at the end of Franklin Street. There have only been three applications for the part-time village clerk/treasurer position. Interviews for those three will be held at hourly intervals starting at 9:00 AM on January 27th. **NEW BUSINESS:** The list of outstanding water accounts from the November 1, 2020 billing was presented to the VB. The total outstanding, including the 10% penalty added December 1 is \$10,692.00. Due to COVID-19 regulations, the village cannot disconnect service, but late fees may be charged and accrued. It is the policy of the village to only charge the 10% penalty once. Termination notice would normally be sent in January with final termination notice posted on the property in February. The village MUST offer the customer the opportunity to enter into a deferred payment plan. This does not eliminate a customer's obligation to pay accrued charges. An information notice will be sent to all residential customers with an outstanding bill.

Village of Lacona 1/11/21 (from Minutes): A public hearing was held to hear and take comments on proposed Local Law #1 of 2021 – a local law to abolish the residency requirement for the Village Appointive Offices. It was adopted. **REPORTS:** **LFD:** EMT, CFR and first responders (6 members) have started 1st round of COVID vaccine. Steve Wood has rejoined and placed on 6 month probation. The VB approved the 2021 slate of officers:

Chief Mike LaRock
 1st Asst. Chief Shawn Fuller
 2nd Asst. Chief Jonathan Dana
 1st Lieutenant Steve Smith
 2nd Lieutenant Gage MacDuffie
 Engine Foreman Steve Smith
 Fire Captain Mike Kastler Jr.
 Fire Police Captain Mike Cooper
 Rescue Captain Penny Shutts
 Rescue Lieutenant Dylan Kimball
 Safety Officer Steven Cooper

President Bradford Taylor
 Vice President Mickenzie King
 Secretary Penny Shutts
 Treasurer Tim Ridgeway
 Board of Directors:
 Ronald McGrath & Steve Smith

CODE ENFORCEMENT: Engineered plans have been drawn up at the Ruth Church property on Powers Ave. in response to the Health Dept. directive regarding sewage present in the driveway. **OLD BUSINESS:** The Shared Services Plan that the county submitted to the state has been accepted. There have been three applicants for the clerk/treasurer position. It was agreed that interviews will be done on January 19. **NEW BUSINESS:** John Howland was appointed Code Enforcement Officer and Peggy Rice as Village Historian. These appointments will take effect once the local law is filed with the NYS Department of State. Sandra Besaw and Carol Miles were appointed as Inspectors of Election at \$12.50 per hour. Chairperson shall be Sandra Besaw. The Village Election shall be held on Tuesday, March 16, 2021 at the Village Office, from 12:00 Noon until 9:00 PM.

Town of Sandy Creek 1/13/21 (from Minutes): This was the regular and organizational meeting, with the usual appointments and resolutions made. **REPORTS:** These are available in the Clerk's office. **Legislator** – Michael G. Yerdon reported that the county budget rate was reduced from the 2020 rate. The county purchasing and hiring freeze is being held through April. NYS has not reimbursed them for any Covid19 related expenses or Medicaid funding. **Library** – Overall numbers are down due to the closure at the beginning of the pandemic. The number of e-media and audio books that were borrowed did increase. **NOCA** – All staff members except one received Covid19 vaccinations. The one employee is Covid positive and is recovering. Election of officers was held and Drew Montalbano is the new President of the Board of Trustees. **Code Enforcement Officer** – There was a record number of building permits at 113 for the year. Permits for 12 new homes were issued. **Engineers** – Sixty-three thousand feet of pipe has been installed in Water District #3. That is approximately 11¼ miles and 42% of the project. There will be a winter shutdown soon. The Water District #3 EDU charge on the 2021 tax bill. It is \$347.47. **OLD BUSINESS:** The TB approved the Agreement of Municipal Cooperation between the Town of Richland and the Town of Sandy Creek regarding the purchase and maintenance of a 2019 MS841W Screen Machine retroactive to December 30, 2020. **NEW BUSINESS:** The Town Clerk was contacted by an individual interested in purchasing the former Krakau property on Co Rt 15 that was given to the town. Supervisor Ridgeway asked Councilman Gove to reply to this email on behalf of the TB. She also asked Councilman Gove to complete the court audits. She asked Councilman Warner to communicate with Northern Array about an email she received regarding a cell tower.

Planning Board:

Reappointments: A motion was made by Sybil Cummins, seconded by Pat Machemer and carried unanimously to recommend to the Town Board that Frank Dixon be reappointed to the PB for another three year term (3/1/21 – 2/29/24).

A motion was made by Bill Joyce, seconded by Pat Machemer and carried unanimously to recommend to the Village Board that Larry Rice be reappointed to the PB for another three year term (3/1/21 – 2/29/24).

Both are reminded to sign the Oath of Office after their municipality's next meeting.

Elections: A motion was made by Bill Joyce, seconded by Frank Dixon and carried unanimously to nominate and re-elect Shirley Rice to another term as PB Chairman.

A motion was made by Pat McCullough, seconded by Sybil Cummins and carried unanimously to nominate and re-elect Bill Joyce to another term as PB Vice - Chairman.

A motion was made by Bill Joyce, seconded by Frank Dixon and carried unanimously to nominate and re-elect Pat McCullough to another term as PB Secretary/Treasurer.

Contact Info: Member's phone numbers and email addresses were updated.


"Ontario Sun" Solar Project: Pat McCullough received a copy of an email from Paul McMenemy to Town Attorney Rebekah Prosachik wanting to know the status of the Decommissioning Agreement. He would like to get this last item signed since Spring is approaching. Pat sent prior emails on this subject to Supervisor Ridgeway and will contact her again. Hopefully it will be on the agenda of the Town February meeting.

Training: Bill Joyce downloaded several training videos and webinar information to the PB computer for future use.

Members finished the Tug Hill Commission – "Planning Board Basics" and NYMIR (with support of Land Use Law Center of Pace University School of Law and the NY Planning Federation) – "Land Use Training Program."

There being no further business, the meeting was adjourned at 8:40 PM upon a motion by Pat Machemer and a second by Larry Rice.

Respectfully submitted,



Patricia T. McCullough
Secretary/Treasurer