**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** November 4, 2020

**Kind of Meeting:** Regular Meeting & Public Hearing

**Place:** Town Hall

**Board Members Present:** Nancy Ridgeway  **Others Present:**

 Ruth E. Scheppard Tammy L. Miller

 Dave Warner Michael C. Kastler

 John W. Wood, Jr. Anthony Young in @ 7:19 pm

 Brittany M. Washburn

**Absent:** Nola J. Gove Jill Mattison

 Pat McDougal

 Jessica Godfrey

 Pete Backus

**CALL TO ORDER:**

Supervisor Nancy Ridgeway called the meeting to order at 7:01 pm with the Pledge of Allegiance.

**PUBLIC HEARING**

Supervisor Ridgeway opened the public hearing on the 2021 preliminary budget and the 2021 fire protection contracts at 7:02 pm. **Pete Backus** of **N Rainbow Shores Rd** asked what the town’s unexpended fund balance is. Budget Officer Jill Mattison will get the number to Mr. Backus. He asked about the optional areas in the Water District #3 project budget. If the variance is submitted and rejected, Mr. Backus asked if the town could use the money budgeted for the South Sandy Pond channel dredging for the water project. **Library Director Jessica Godfrey** asked about the library budget and thanked the Town Board for keeping their budget the same amount as in 2020. The hearing was closed at 7:17 pm.

**APPROVAL OF MINUTES:**

**RESOLUTION 123-20**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Scheppard, Warner, Wood

 0 No

 1 Absent Gove

**Resolved** that the minutes of the October 7th and 14th meetings are approved as written.

**FINANCIAL REPORT-** The Monthly Report of the Supervisor was received by the Town Board tonight and is on file in the Town Clerk’s office.

**REPORTS:**

Sole Assessor- Rebecca Trudell’s monthly report is on file in the Town Clerk’s office. Supervisor Ridgeway summarized her report. She and her clerk are doing road work when the weather permits. They both are registered for a training class at Tailwater Lodge on November 18th.

Dog Control Officer – There was no report tonight.

Highway/Water Superintendent – Mike Kastler read his highway and water reports aloud at the meeting. They are on file in the Town Clerk’s office.

Historian – Peggy Rice filed a written report. Supervisor Ridgeway reported that Mrs. Rice did some painting downstairs and it looks very nice. Irene Fuller is continuing to volunteer. George Stevens is a new volunteer and Jim Shutts will help out as needed.

Judges – Judge Crast has filed his monthly Justice Report certification with Supervisor Ridgeway.

Legislator – Mr. Yerdon was absent this evening due to a death in his family.

Library – Library Director Jessica Godfrey reported that the driveway and drainage work is complete. The ribbon cutting ceremony for the new parking lot was in the newspaper. Senator Patty Ritchie and Supervisor Ridgeway attended. For Halloween the library hosted an Autumn Build-A-Buddy take and make at home project. Registration for this activity was full within two hours. She passed out newsletters to the board. Several Thanksgiving Book Feast activities are planned for November.

NOCA – There was no Northern Oswego County Ambulance report this evening as Mrs. Dingman emailed that she had nothing new to report since our last meeting. The next NOCA meeting is December 9th.

Planning Board – The Sandy Creek Regional Planning Board’s monthly meeting is tonight at the village office building. The public hearing on the Ontario Sun Project is being held.

Water Advisory Committee- The minutes have been filed from the October 26th meeting.

Code Enforcement Officer – John Howland was absent due to work this evening. His report for October is on file in the Town Clerk’s office and available for public inspection. There were 16 permits and 2 violation notices issued.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of October totaled $4,001.50. Of this total, $2,457.42 was paid to Supervisor Ridgeway for town revenue. This report is on file in the Town Clerk’s office and available for public inspection. Information was received on the Association of Towns’ 2021 Training School and Annual Meeting. It will be done virtually this year due to the corona virus pandemic.

Engineers – Anthony Young, P.E. of Barton & Loguidice was present to update the Town Board on current projects. A construction progress meeting was held on November 3rd. The contractor’s application for payment #4 is in the bills for approval tonight. Approximately 29% of the cost of the project is complete with 43,000 feet of water main installed. There are multiple construction crews working on this project. We are still waiting for NYS Comptroller approval on the additional funds requested for the project. They have started installing curb stops after receiving health department approval for certain roads. Some easements are still outstanding due to ownership questions. Mr. Young talked about options with moving forward with a public sewer district. We must decide by December 18th whether the town will proceed or not with a sewer project. Mailing a third interest survey was discussed. The grant money could be used to complete SEQR with no cost to the taxpayers. Mrs. Mattison explained that with most grants the town must still pay out a significant sum of money before grant funds are received. This can create a cash flow problem. Town Clerk Miller explained her concern with proceeding with this project when the majority of property owners do not want it, especially during the pandemic when residents are facing other hardships. Deputy Clerk Washburn expressed her concern about how the public will respond if the town proceeds with a sewer project when the majority said no. She also stated that she compiled the data from the first sewer survey and saw firsthand the comments and knows an overwhelming majority were not in favor of the proposed sewer project. Discussion followed. The Town Board will need to be prepared to make a decision on sewer district formation at the December 9th regular meeting.

**PUBLIC COMMENT** – There was none at this time.

**BUSINESS**

**RESOLUTION 124-20**

On motion by Dave Warner, seconded by Ruth E. Scheppard, the following resolution was

**ADOPTED** - 4 Ayes Scheppard, Ridgeway, Wood, Warner

 0 No

 1 Absent Gove

**Resolved** that the Town Board of the Town of Sandy Creek approves the 2021 budget of the Town of Sandy Creek.

**RESOLUTION 125-20**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Scheppard, Warner, Wood, Ridgeway

 0 No

 1 Absent Gove

**Resolved** that the Town Board of the Town of Sandy Creek accepts the annual audits of the Tax Collector for 2019 and 2020 as completed on October 20, 2020 by Nola J. Gove.

**RESOLUTION 126-20**

On motion by Ruth E. Scheppard, seconded by John Wood, the following resolution was

**ADOPTED** - 4 Ayes Scheppard, Ridgeway, Wood, Warner

 0 No

 1 Absent Gove

**Resolved** that the Town Board of the Town of Sandy Creek approves the Williamson Law Book Municipal Accounting Software Support Contract for November 1, 2020 – October 31, 2021 for $1,007.00.

**TRANSFER OF FUNDS**

**RESOLUTION 127-20**

**On motion** by Ruth E. Scheppard, seconded by John Wood, the following resolution was

**ADOPTED** - 4 Ayes Warner, Scheppard, Ridgeway, Wood

 0 No

 1 Absent Gove

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

**From Description To Description Amount**

A1355.4 Assessor Contractual A1355.2 Assessor Equipment $ 230.00

A1420.4 Town Clerk Contractual A1420.2 Town Clerk Equipment 75.00

DB5110.4 General Repairs Contractual DB5110.2 General Repairs Equipment 5,305.00

DB5140.1 Brush&Weeds Personal Ser DB5140.4 Brush&Weeds Contractual 2,113.00

DB9010.8 State Retirement DB9030.8 Soc Security/Medicare 206.00

DB9010.8 State Retirement DB9060.8 Health & Medical Insurance 1,879.00

SF1-2401 SC Fire District Interest A2401 Interest & Earnings 547.11

SF2-2401 Lacona Fire Dist Interest A2401 Interest & Earnings 256.68

SW1-8397.2 Water, Meters & Equip SW1-8397.4 Water, Misc Equipment, & Repairs 1,773.00

SW3-2144 Water Service Charges SW3-8397.2 Water Meters & Equipment 104,000.00

SW3-8397.22 New Reader & Equipment SW3-8397.2 Water Meters & Equipment 6,000.00

SW3-1990.4 Contingent SW3-9030.8 Social Security/Medicare 512.00

**PAYMENT OF BILLS**

**RESOLUTION 128-20**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

**ADOPTED** - 4 Ayes Ridgeway, Scheppard, Warner, Wood

 0 No

 1 Absent Gove

**Resolved** that the bills be paid on Abstract #20 in the following amounts:

General Fund $ 286.43

Trust & Agency $ 10,579.84

**And** on Abstract #21 in the following amounts:

General Fund $ 17,536.56

Highway $ 77,086.68

Water Project #3- H3 $ 406,157.36

NSPond Shoreline-H4 $ 1,399.49

Water District #1-SW $ 1,394.57

Water District #2-SW $ 11,382.04

Water District #3-SW $ 30,866.48

Trust & Agency $ 6,546.63

The next regular monthly meeting of the Town Board will be held December 9th at 7 pm.

**On motion** by Ruth E. Scheppard, and seconded by John Wood, and carried unanimously, the meeting was adjourned at 7:55 pm.

Respectfully submitted,

Tammy L. Miller, Town Clerk