**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** November 10, 2021

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Nancy Ridgeway  **Others Present:**

 Ruth E. Scheppard Tammy L. Miller

 Nola J. Gove Michael C. Kastler

 John W. Wood, Jr. Michael G. Yerdon

 Dave Warner Brett McVoy

 Tim Ridgeway

 Nancy Dingman

 John Howland

 Ron Fisher, Jr.

 Norma Newman

 Floyd (Bill) Miller

**CALL TO ORDER:**

Supervisor Nancy Ridgeway called the meeting to order at 7:01 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**RESOLUTION 81-21**

On motion by John W. Wood, Jr, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

 0 No

**Resolved** that the minutes of the September 29th, October 6th and 13th meetings are approved as written.

**FINANCIAL REPORT**

The monthly financial report of the Supervisor for October 2021 was filed today in the Town Clerk’s office. The Town Board received a copy tonight.

**REPORTS:**

Sole Assessor- Rebecca Trudell’s report has been filed in the Town Clerk’s office. Supervisor Ridgeway summarized her report.

Dog Control Officer – Anne Derr prepared a report for the Town Board and it is filed in the Town Clerk’s office. She received eight calls in October.

Highway/Water Superintendent – Michael C. Kastler read his highway and water department reports. Water districts #1 and #2 are quiet. We have been working on their budgets. Residents of Sunset Lane in Water District #1 now want water service connections. That work will need to go out for bid. B&L is working on the specifications. Water District #3 construction has been slowed due to material shortages among other issues. At the construction progress meeting on November 9th it was agreed that all services in the main areas would be installed before services in the optional areas. They hope to get as much as done possible before winter.

Historian – Peggy Rice’s written report for October has been filed in the Town Clerk’s office. She reported that the History Center is having weekly visitors.

Town Justice- The monthly reports of the Town Justices for October have been received by the Town Supervisor.

Legislator – Michael Yerdon reported that the County Legislature is working on the budget for 2022. Right now the estimated tax rate is at $6.95 per thousand of taxable assessed value. That rate is approximately the same as last year. The budget will be voted on at their December meeting. Legislator Yerdon has asked David Turner and his new department to assist the local municipalities with ARPA funding. The county is creating a public defender’s office.

Library – Library Director Jessica Godfrey e-mailed the November newsletter and report to the Town Board. Supervisor Ridgeway summarized the report.

NOCA – Representative Nancy Dingman reported that seven paramedics are now trained to administer medication and intubate patients. Three NOCA staff members are certified to teach emergency vehicle operation. A new ambulance should be delivered in January. Bliss Environmental Services took over for Orwell Container and the cost of garbage removal has doubled.

Planning Board – The minutes of the November 3rd meeting have been filed in the Town Clerk’s office.

Code Enforcement Officer – John Howland filed his report of building permits for October 2021 in the Town Clerk’s office. There has been a large number of permits (109) issued to date this year. Mr. Howland completed a NYSERDA class last week. Councilman Warner asked a question about fill being placed near the creek on Co Rt 15. John replied that the owner had a permit for an addition and had DEC approval.

**RESOLUTION 82-21**

On motion by John W. Wood, Jr., seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Warner, Gove, Wood

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following changes in EDU assignments:

 **Former Approved**

**Tax ID EDU EDU Property Location Property Owner**

028.00-01-12.36 N/A 0.10 St Rt 3 Tiffany, L

028.00-01-12.39 N/A 0.10 St Rt 3 Savage, J

029.00-01-06.05 1.25 1.00 153 Carr Dr LaCelle, A

017.08-01-14.01 1.50 1.00 55 Whitney Ln Miles, R

048.00-01-07.02 1.00 1.50 457 Co Rt 62 Claflin, S&T

The offering of a credit card option for water bills was discussed. The Town Board was provided with information to review.

**RESOLUTION 83-21**

On motion by Nancy Ridgeway, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Warner, Gove, Wood

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the updated fee schedule for the water department.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of October totaled $2,919.50. Of this total, $1,893.52 was town revenue. This report is on file in her office and available for public inspection. Information from the Association of Towns was received regarding training opportunities for all town officials. Every resident of NYS is being asked to complete a broadband internet access survey. This information is available in the Town Clerk’s office.

**PUBLIC COMMENT: Bill Miller** of **Rainbow Shores Rd** asked the town for access to his property on Co Rt 15 through the former town dump property. He wants to install a gate there. Mrs. Fregoe sold her land on Norton Road and he no longer has permission to cross that property. He would need to cut several pine trees. He uses his property for hunting and needs a road to get his four-wheeler and tractor in and out. The Town Board feels his property should be surveyed so he knows if he owns the old log road or not. Superintendent Kastler will check with Oswego County Highway about possibly moving the guardrail on Co Rt 15 if needed. The town is willing to work with Mr. Miller on this.

Engineers – Brett McVoy of Barton & Loguidice was present to update the Town Board on the current water project. Approximately 97% of the total length of linear feet of water main has been installed. Approximately 74% of total water services have been connected. The directional drills are not complete. A change order will be required to complete the optional areas. The $3 million in grant money was received by the Town of Sandy Creek today. There is still no response from the DEC on the CEHA area. We are told that it is at the highest level at the NYS DEC for decision. We still hope it is approved. Mrs. Newman asked why work is being done on St Rt 3 in the alternate area. There will be a push to get all services installed in the base area by the end of the year.

**NEW BUSINESS:**

**RESOLUTION 84-21**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Wood, Gove, Warner

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek will add a line item to the budget to fund a proposal to conduct a water quality monitoring program and prepare a management plan for North Sandy Pond at the total cost of not less than $23,120.00.

**RESOLUTION 85-21**

On motion by Nancy Ridgeway, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Wood, Gove, Warner

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek will budget $6,000 to the tax collection contractual line item A1330.4 for the 2022 budget.

**RESOLUTION 86-21**

On motion by Dave Warner, seconded by John W. Wood, Jr, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Wood, Gove, Warner

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek adopts the 2022 Budget of the Town of Sandy Creek.

**RESOLUTION 87-21**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

**ADOPTED** - 5 Ayes Scheppard, Ridgeway, Wood, Warner, Gove

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the Williamson Law Book Municipal Accounting Software Support Contract for November 1, 2021 – October 31, 2022 for $1,007.00.

**APPROVAL OF BILLS**

**RESOLUTION 88-21**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

 0 No

**Resolved** that the bills be paid on Abstract #20 in the following amounts:

General Fund $ 797.74

Trust & Agency $ 12,254.37

**And** on Abstract #21 in the following amounts:

General Fund $ 45,358.89

Highway Fund $ 83,272.21

Water District #3- H3 $ 505,668.59

NPRP-REDI Grant– H5 $ 3,199.12

Dunes & Wetlands-H6 $ 1,000.00

Water District #1-SW $ 65,759.55

Water District #2-SW $ 15,796.54

Water District #3-SW $ 9,547.94

Trust & Agency $ 6,129.37

**TRANSFER OF FUNDS**

**RESOLUTION 89-21**

**On motion** by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

**ADOPTED** - 5 Ayes Warner, Scheppard, Ridgeway, Wood, Gove

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

**From Description To Description Amount**

A1990.4 Contingent Account A1460.11 Records Management Clerk Payroll $ 431.25

A7410.4 Building and Grounds Cont. A7110.1 Parks $ 13.00

SW1-8397.43 Tower & Storage Bldg SW1-8397.1 Water Personnel $ 797.00

SW3-8397.4 Miscellaneous Contractual SW3-8340.4 Water Operator Contractual $ 129.00

The next regular monthly meeting will be held December 8th at 7 pm.

**On motion** by Nola J. Gove, seconded by Ruth E. Scheppard, and carried unanimously, the meeting was adjourned at 8:05 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk