

**MINUTES OF THE MEETING OF THE TOWN BOARD**  
TOWN OF SANDYCREEK  
1992 HARWOOD DRIVE, POBOX 52  
SANDYCREEK, NEW YORK 13145-0052

**Date:** June 12, 2019

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Nancy Ridgeway  
John Wood  
Ruth E. Scheppard  
Nola J. Gove

**Others Present:**  
Michael C. Kastler  
Tammy L. Miller  
Brittany M. Washburn  
Margaret Kastler, Legislator  
Rebekah Prosachik, Esq.  
Dustin Clark, P.E.

**Absent:** Dave Warner

Anthony Young, P.E.  
Brett McVoy, I.E.  
Norma Newman  
Shirley Rice  
Pat McCullough  
Jessica Godfrey  
John Howland @ 7:14 pm  
Wayne Miller  
Pat McDougal  
Kelly J. Lathan  
Benjamin J. Maslona, CIPFA

**CALL TO ORDER:**

Town Supervisor Nancy Ridgeway called the meeting to order at 7:01 pm with the Pledge of Allegiance. One sealed bid was received by Town Clerk Tammy Miller and opened and read aloud for the placement of #7 hot mix asphalt on Fraser Road beginning at US Rt 11 to Co Rt 62 and tying into existing pavement (~2.0 miles). It was from Barrett Paving Materials Inc. for a total in place price of \$274,424.71.

**APPROVAL OF MINUTES:**

**RESOLUTION 44-19**

On motion by John Wood, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 4 Ayes            Scheppard, Wood, Gove, Ridgeway

0 No

1 Absent            Warner

**Resolved** that the minutes of the May 8<sup>th</sup> and 22<sup>nd</sup> meetings are approved as written.

**FINANCIAL REPORT**

The Monthly Report of the Supervisor was received by the Town Board tonight and is on file in the Town Clerk's office.

Deputy Town Supervisor Ruth E. Scheppard reported on the meeting that she and Supervisor Ridgeway attended in Rochester with Governor Andrew Cuomo. The Governor spoke for approximately 2 hours about the flooding situation on Lake Ontario. Municipalities were divided by county into groups with Cayuga and Oswego Counties working together. This group will meet four times before Labor Day to come up with a plan for a portion of the \$300 million in disaster relief funding. The federal government's agreement with the International Joint Commission is actually a treaty between the USA and Canada. There is nothing NYS or any local government can do to break this treaty.

## REPORTS:

Highway/Water Superintendent – Michael C. Kastler read his highway report and his water report.

### RESOLUTION 45-19

On motion by Ruth E Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes            Scheppard, Wood, Gove, Ridgeway

0 No

1 Absent            Warner

**Resolved** that the Town Board of the Town of Sandy Creek accepts the bid of \$39,100 for the 2010 Mack truck placed on the Auctions International website.

There are no issues with the public water system in the Sandy Pond area. The system remains intact in the flooded areas.

Superintendent Kastler met with representatives from the Oswego County Highway Department regarding a new proposal for the winter snow and ice agreement. The county would like each town on the pilot program that was created a couple years ago. They are willing to pay \$8,000 per mile and the town has 19 miles of road it can be paid for maintaining. However, after this year the county will not provide sand or salt or free screening of sand. The county would like a letter of intent from the Town Board by August 1<sup>st</sup> regarding whether the town is opting in or out of the pilot program for next winter.

Superintendent Kastler looked into the Cazenovia Equipment building for a future Town Barn. It is leased and still owned by the Widrig Corporation. Cazenovia will vacate the building by June 1, 2020. He reported that the property is assessed for approximately \$330,000. Mr. Widrig wants \$400,000 for it and is willing to take annual payments from the town.

Assessor- Supervisor Ridgeway summarized Rhonda Weigand's report and it is on file in the Town Clerk's office. Of the fifteen property owners that attended Grievance Day, seven were there about flooding. NYS is changing the administration of the STAR program. The Town of Sandy Creek's equalization rate has fallen to 91% this year.

Dog Control Officer – Anne Derr prepared a report for the Town Board and it is on file in the Town Clerk's office.

Historian – Charlene Cole's monthly report was e-mailed to the Town Board and is on file in the Town Clerk's office.

Town Justice- Judge Crast's and Judge Stoker's monthly reports have been received by the Town Supervisor.

Legislator – Margaret Kastler reported that the Oswego County Legislators' meeting is June 13<sup>th</sup> at 7 pm in Oswego. The Sandy Pond Channel Maintenance Association will hold its annual meeting on Sunday, July 21<sup>st</sup> at 10 am at the Town Hall. Mrs. Kastler supplied each Town Board member with a packet of information on the NYS DEC 2019 Non-Agricultural Nonpoint Source Planning Grant for water quality improvement projects. The overlap with the current North Pond Resiliency Project grant was discussed.

Library– Library Director Jessica Godfrey presented the board with her monthly newsletter. The vote on the increase on the library tax line of the school tax bill passed 238 to 97. Ms. Godfrey thanked the voters. High speed internet for all public and private computers used at the library will be added soon through Spectrum with an e-rate discount to the library. The "Talking Is Teaching" event will begin at 10:30 am on June 15<sup>th</sup>. There will be an Eric Carle story walk. Registration for the Dolly Parton Imagination Library will be held for children five years and under. These children will receive free books by mail.

NOCA– Town Clerk Tammy Miller prepared and distributed a public notice asking for a volunteer to represent the Town of Sandy Creek on Northern Oswego County Ambulance's Board of Directors.

Planning Board – Chairman Shirley Rice read the report from the Sandy Creek Regional Planning Board's meeting on June 5<sup>th</sup>. The notification area and postcard procedure for site plan review was discussed. Requiring a decommissioning bond for the Solar Generation project was discussed.

Water Advisory Committee- There was no monthly meeting in May 2019.

Code Enforcement Officer – John Howland’s report for May is on file in the Town Clerk’s office and available for public inspection. He reported that he issued 14 permits last month and he will have a list of violations after their time for compliance is up. Councilman Warner accompanied CEO Howland on the campground inspections this year.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of May totaled \$2,947.00. Of this total, \$2,630.05 was paid to Supervisor Ridgeway for town revenue. This report is on file in the Town Clerk’s office and available for public inspection. Town Clerk Miller and Deputy Washburn attended Records Management Officer school in Alexandria Bay on June 3<sup>rd</sup> and 4<sup>th</sup>. Primary Election Day will be June 25<sup>th</sup> this year. There will no longer be a primary in September.

Engineers – Dustin Clark, Anthony Young, and Brett McVoy of Barton & Loguidice were present to update the Town Board on current projects. Mr. Clark realizes many property owners believe a sewer project is too expensive. There are some grant opportunities available. The Preliminary Engineering Report will be complete by the end of summer and ready when grant applications are due. A B&L representative will attend the Cayuga/Oswego County meeting regarding the lakeshore flooding issue the week of July 8<sup>th</sup>. If a grant for a sewer project can be obtained, the Town would reach out to the public with a new estimated cost. Mr. McVoy reported that final design of Water District #3 is near completion. Two out of the three CSX railroad crossing applications submitted have been approved and invoiced. The bills need to be paid and the project will reimburse the expense. The DEC review is delayed as their resources are currently committed to flood relief. Three rounds of comments have been received from the NYS DOT. We are still awaiting their approval. Project easements on the many private roads are in process. Mr. Young reported that the project will be able to utilize the USDA RD \$2.5 million grant and refinance with the EFC DWSRF interest free loan. Therefore, B&L is recommending use of a fiscal advisor.

Benjamin Maslona, CIPMA, Vice President, Municipal Advisor of Fiscal Advisors & Marketing, Inc. was present to inform the Town Board about the services his company provides. His company works with other municipalities in Oswego County. He introduced Kelly Lathan, Client Administrator. She stated that she can help with municipal projects by doing much of the paperwork and forms. She makes sure deadlines are met. She keeps track of monthly progress meeting minutes and coordinates spending of the grant and loan monies. She keeps things running smoothly from short term to long term financing, but will make sure she doesn’t duplicate services. In our project we will close on long term financing with RD and refinance with EFC. The project will need to meet all USDA RD and EFC requirements. Ms. Lathan has 32 years of experience in government finance.

**RESOLUTION 46-19**

On motion by Ruth E Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes                      Scheppard, Wood, Gove, Ridgeway  
    0 No  
    1 Absent                      Warner

**Resolved** that the Town Board of the Town of Sandy Creek accepts the Financial Advisory Services Agreement with Fiscal Advisors & Marketing, Inc.

**PUBLIC COMMENT**– Wayne Miller of Cove Road asked if there was any new information as a result of the Agreement For The Deployment of State Resources forms.

**OLD BUSINESS**

**RESOLUTION 47-19**

On motion by Nancy Ridgeway, seconded by John Wood, the following resolution was

ADOPTED - 4 Ayes                      Scheppard, Wood, Gove, Ridgeway  
    0 No  
    1 Absent                      Warner

**Resolved** that the Town Board of the Town of Sandy Creek accepts the Town of Sandy Creek’s Policy Against Discrimination and Harassment.

**RESOLUTION 48-19**

On motion by Nancy Ridgeway, seconded by John Wood, the following resolution was

ADOPTED - 4 Ayes            Scheppard, Wood, Gove, Ridgeway  
                  0 No  
                  1 Absent            Warner

**Resolved** that the Town Board of the Town of Sandy Creek accepts and authorizes Town Supervisor Nancy Ridgeway to sign the Town of Sandy Creek / Prosachik Law Firm, PLLC Agreement for Legal Services for Town of Sandy Creek Water Service Area No. 3 and Town of Richland Water Service Area No. 5 SRF Project No. 18351.

The SEQRA process for the Verizon cell tower to be located on the Water Tower was discussed. Attorney Prosachik will talk to Tom Erwin about this.

**RESOLUTION 49-19**

On motion by John Wood, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes            Scheppard, Wood, Gove, Ridgeway  
                  0 No  
                  1 Absent            Warner

**Resolved** that the Town Board of the Town of Sandy Creek will hold a Public Hearing at 7:00 p.m. or as soon thereafter as possible, on July 10, 2019 at the Sandy Creek Town Hall, 1992 Harwood Drive, Sandy Creek, NY, relative to the adoption of proposed Local Law 2 of 2019 – a local law to authorize purchasing based on best value in the Town of Sandy Creek established in General Municipal Law Section 3-c.

Superintendent Kastler clarified that the decision to connect the Hurd property to the WD#2 transmission line was made by Water Operator Harold Brown, Mayor Grant Rohrmoser, Town Supervisor Nancy Ridgeway and himself collectively after it was determined that the leak was in the service lateral. Both Mr. Brown and Mr. Rohrmoser were on site before the decision was made. Supervisor Ridgeway will answer the letter from the Village of Sandy Creek asking for 5 new connections to this transmission line. The Town Board would like a reduced bulk water rate for WD#2 to be held for 3 years in return. The current IMA will also need to be reviewed and updated. A special meeting for this purpose will be held on June 26<sup>th</sup> at 7 pm.

**NEW BUSINESS**

**RESOLUTION 50-19**

On motion by John Wood, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes            Scheppard, Wood, Gove, Ridgeway  
                  0 No  
                  1 Absent            Warner

**Resolved** that the Town Board of the Town of Sandy Creek accepts the agreement with the Towns of Orwell and Boylston and the Villages of Sandy Creek and Lacona for the Joint Recreation Program for June 1, 2019 through May 31, 2020. The Town of Sandy Creek will contribute \$7,000 to the program.

The Town of Richland is interested in an IMA with the Town of Sandy Creek for Dog Control. However, our DCO is currently Richland’s Deputy DCO.

**RESOLUTION 51-19**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes            Scheppard, Wood, Gove, Ridgeway  
                  0 No

1 Absent Warner

**Resolved** that the Town Board of the Town of Sandy Creek rejects the bid for the placement of #7 hot mix asphalt on Fraser Road from Barrett Paving Materials Inc. for a total in place price of \$274,424.71.

A representative from Congressman Anthony J. Brindisi’s office will be at the Town Hall on June 13<sup>th</sup> from 10 am to noon. On June 19<sup>th</sup> from 10 am to noon the North Sandy Pond Resiliency Committee will meet at the Town Hall. The next meeting of the Water Advisory Committee will be June 24<sup>th</sup> at 6 pm. A special meeting of the Town Board will be held June 26<sup>th</sup> at 7 pm and the next regular monthly meeting of the Town Board will be July 10<sup>th</sup> at 7 pm.

Councilman Gove addressed what she heard at the village office about the Town’s Water Operator resigning from the Joint Waterworks after the Town Board discussed the possible appearance of “double-dipping”.

Supervisor Ridgeway stated that the county’s sales tax formula will be discussed at the next Town Supervisors’ meeting. The City of Fulton receives revenue equivalent to \$550 per resident compared to the rest of the municipalities in the county that receive approximately \$45 per resident.

The Upstate University Hospital Mobile Mammography van is scheduled to be at the Sandy Creek Town Hall on July 9<sup>th</sup>. Registration will be held at the Town Hall on June 26<sup>th</sup> for those 40 and over.

Town Clerk Miller will notify Ram Shrivastava of Larson Engineers that the Town of Sandy Creek is not currently ready to commit to any one developer for its community solar project at this time.

**APPROVAL OF BILLS**

**RESOLUTION 52-19**

On motion by John Wood, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 4 Ayes Scheppard, Wood, Gove, Ridgeway

0 No

1 Absent Warner

**Resolved** that the bills be paid on Abstract #10 in the following amounts:

General Fund \$ 279.58

Trust & Agency \$ 9,606.48

**And** on Abstract #11 in the following amounts:

General Fund \$ 70,231.01

Trust & Agency \$ 6,421.43

Highway Fund \$ 33,316.76

Water Project #3- H3 \$ 80,938.77

Water District #1-SW \$ 35,855.45

Water District #2-SW \$ 526.05

Water District #3-SW \$ 1,394.20

SC Fire District-SF1 \$ 157,000.00

Lacona Fire Dist-SF2 \$ 73,000.00

The Town Board needs to renew the apartment lease in July.

**On motion** by Nancy Ridgeway, and seconded by Nola J. Gove, and carried unanimously, the meeting was adjourned at 9:20 pm.

Respectfully submitted,  
Tammy L. Miller, RMC  
Town Clerk