**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** August 10, 2022

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Timothy D. Ridgeway  **Others Present:**

Ruth E. Scheppard Michael C. Kastler

Nola J. Gove Tammy L. Miller

Dave Warner Brett McVoy

John W. Wood, Jr. Michael G. Yerdon

Meg Sprague

Jessica Godfrey

Ron Fisher

Nancy Dingman

Pat McDougal

Pete Backus

Norma Newman

John Howland in at 7:24 pm

**CALL TO ORDER:**

Town Supervisor Tim Ridgeway called the meeting to order at 7:01 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**RESOLUTION 65-22**

On motion by Nola J. Gove, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the minutes of the July 13th meeting are approved as written.

**FINANCIAL REPORT**

The monthly financial report of the Supervisor for July was filed in the Town Clerk’s office and copies were delivered to Town Board members’ mailboxes.

**REPORTS:**

Highway/Water Superintendent – Michael C. Kastler read his highway and water department reports. In approximately 3 to 4 weeks the new highway truck will be delivered. In Water District #1 there was a water main break on Braunitzer Drive. WD Malone did the repair. The Sunset Lane project is not complete yet. Installation of services needs to be completed in Water District #3 so restoration and punch list items can be done. Councilman Warner asked how the Highway budget was looking for the rest of the year. Currently there are no shortages.

Sole Assessor- Rebecca Trudell’s Town Board report for July has been filed in the Town Clerk’s office.

Dog Control Officer – Anne Derr prepared a report for the Town Board. It is filed in the Town Clerk’s office.

Historian – Peggy Rice’s monthly report was filed in the Town Clerk’s office.

Town Justice- The monthly reports of the Town Justices have been received by the Town Supervisor.

Legislator – County Legislator Michael G. Yerdon invited everyone to the next meeting of the County Legislature August 11th at 2 pm at the Pulaski courthouse. They will get an ARPA fund update. Contracts will be sent out this week for the two projects located in the Town of Sandy Creek. Legislator Yerdon attended a meeting regarding the YMCA bridge project a few weeks ago and they will meet again in another few weeks.

Library – Library Director Jessica Godfrey distributed copies of the library’s newsletter to Town Board members. The Good Time Music trio will play at the library on August 13th at 6:30 pm. This is a free concert. On August 20th at 8 pm there will be a free movie night on the library lawn with popcorn and drinks. There will be a table of giveaways at the Oswego County Fair August 17th – 21st hosted by the 11 libraries that make up the Oswego County Library Council. The library is also participating in the museum pass program. Families can sign out passes for selected museums and receive free or reduced-price entry. Ms. Godfrey asked permission to paint the interior bricks at the library. There was no objection from the Town Board. The bookcases at the library are being replaced due to sagging shelves. Councilman Warner is interested in the specifications of the proposed new shelving units.

NOCA – Nancy Dingman reported that Northern Oswego County Ambulance is hiring new staff due to turnover. NOCA has submitted a request for a share of the town’s ARPA funds.

Planning Board – The August meeting was canceled due to no new business.

Code Enforcement Officer – John Howland’s report of permits and violation notices for July is filed in the Town Clerk’s office.

Upstate Freshwater Institute - Ron Fisher was present to share an update on the water quality monitoring agreement the town has with Upstate Freshwater Institute to address the HAB issue on North Sandy Pond. He shared a bi-weekly sampling chart with the Town Board. Councilman Warner asked questions about the testing areas.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of July totaled $1,736.75 of which $1,612.37 was town revenue. The report is on file in her office and available for public inspection. The mobile mammography van will be at the Oswego County Fair on Friday, August 19th offering free mammograms for women aged 40 and over. A congressional primary election will be held on August 23rd.

Engineers – Brett McVoy, I.E., of Barton & Loguidice was present to update the Town Board on the water projects. All the water main has been installed on Sunset Lane in Water District #1. Testing and chlorinating will be done this week. Once Department of Health approval is received, services will be installed. In Water District #3, there are some service installations left and then restoration work should begin. Pay Applications #19 and #20 from WD Malone are in the bills to be approved this evening. The project is on target to have approximately $200,000 of contingency funds left. Both towns should compile a wish list for the remainder of funding. The CEHA hearing will be rescheduled for September or after. Interest survey results after the second mailing show 50% in favor of public water, but only 35% at the projected cost. Only 47% of the surveys mailed were returned. A special meeting may be necessary soon regarding this proposed district. There are many questions regarding the two villages, the joint water works, and the source of water for this proposal.

**PUBLIC COMMENT: Pat McDougal** asked about repairing Miller Road. There are many potholes and it needs to be repaved. Superintendent Kastler is hesitant to do any repair work as NYS is supposed to replace the bridge over Interstate 81. However, it has been on the state’s list for approximately 11 years.

**OLD BUSINESS:**

Supervisor Ridgeway is waiting for Department of Transportation permits to install the welcome signs. The application was sent to NYS DOT. Pete Backus reported that the residents of the CEHA area intend to raise $20,000 for the town’s escrow fund for hearing expenses.

**RESOLUTION 66-22**

On motion by Nola J. Gove, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek will rescind Resolution 55-22 and will give $35,000 of the town’s ARPA funding to the Annie Porter Ainsworth Memorial Library to help with additional budget expenses due to the need for updated furnishings.

**RESOLUTION 67-22**

On motion by Timothy D. Ridgeway, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek will accept the estimate from Artisan Engraving, LLC for a replacement gravestone for Baby Jane Wool in Noyes Cemetery for $850.00.

**RESOLUTION 68-22**

On motion by John W. Wood, Jr., seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek will accept the estimate from Artisan Engraving, LLC for the cleaning of all monuments, markers, and foot stones in Noyes Cemetery for $3,800.00 to be paid using ARPA funds.

The Town Board may need to set a water transmission fee. This was tabled for a future meeting.

**NEW BUSINESS:**

**RESOLUTION 69-22**

On motion by Dave Warner, seconded by John w. Wood, Jr., the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek will give Northern Oswego County Ambulance $41,264.91 of ARPA funds to help with additional budget expenses due to the need for new equipment.

**RESOLUTION 70-22**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the draft audit report preformed by Bowers & Company of Watertown, NY of the statement f cash receipts and disbursements and schedule of expenditures of federal awards of the Town of Sandy Creek, NY’s Water and Waste Disposal Systems for Rural Communities as of and for the year ended December 31, 2021.

**RESOLUTION 71-22**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek amends the 2022 budget by creating revenue line SW3-2770 for the CEHA hearing escrow fund and an expenditure line SW3-8389.4 for CEHA hearing expenses.

**RESOLUTION 72-22**

The following resolution was offered by Timothy D. Ridgeway who moved its adoption, seconded by Councilman Nola J. Gove, to‑wit:

**RESOLUTION OF THE TOWN BOARD, TOWN OF SANDY CREEK, OSWEGO COUNTY, NEW YORK**, accepting Revisions to the “Town of Sandy Creek and Richland Joint Water Project”, Capital Project as administered through USDA Rural Development. The Town Board hereby modifies the following administrative budget items to the upcoming Form E #19:

**A.10** Legal – Barclay Damon, LLC – move $23,567.30 from budget line to contingency

**A.11** Legal – Joseph W. Russell, P.C. – Create new budget line and move $24,900 from contingency for new agreement

The reason for these modifications is to zero out Barclay Damon, LLC budget line and create new budget line for Joseph W. Russell as he no longer is affiliated with Barclay Damon, LLP.

tHis BUDGETARY modification RESULTED IN a TOTAL DECREASE of CONTINGENCy BY $1,332.70, making total CONTINGENCY, $362,328.36 on the upcoming form E #19.

**WHEREAS**, the Town of Sandy Creek, Town Board has reviewed the Form E Capital Outlay Budget category and,

**NOW, THEREFORE, THE TOWN OF SANDY CREEK, TOWN BOARD HEREBY RESOLVES AS FOLLOWS:**

The following vote was taken and recorded in the public or open session of said meeting:

Timothy D. Ridgeway, Supervisor VOTING AYE

Ruth E. Scheppard, Councilman VOTING AYE

Nola J. Gove, Councilman VOTING AYE

Dave Warner, Councilman VOTING AYE

John W. Wood, Jr., Councilman VOTING AYE

The Town Board agrees to hold a joint public hearing withthe Village of Lacona at 7:00 pm on September 12th in the Village Office at 11 Park Avenue, Lacona, regarding the Village of Lacona annexing property currently in the Town of Sandy Creek and located at 2106 Co Rt 48.

**TRANSFER OF FUNDS**

**RESOLUTION 73-22**

**On motion** by Ruth E. Scheppard, and seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Warner, Scheppard, Wood, Gove

0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following transfer of funds:

**From Description To Description Amount**

A1430.1 Clerk to the Supervisor A1430.11 Asst. Clerk to the Supervisor $1,630.00

**APPROVAL OF BILLS**

**RESOLUTION 74-22**

On motion by Nola J. Gove, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 5 Ayes Ridgeway, Wood, Scheppard, Gove, Warner

0 No

**Resolved** that the bills be paid on Abstract #14 in the following amounts:

General Fund $ 713.11

Trust & Agency $ 10,223.57

**And** on Abstract #15 in the following amounts:

General Fund $ 66,281.65

Highway Fund $ 246,742.33

Water District #3- H3 $ 712,959.10

Water District #1-SW $ 4,001.86

Water District #2-SW $ 894.71

Water District #3-SW $ 2,461.33

Water District #4- SW $ 2,500.00

Trust & Agency $ 6,855.05

**RESOLUTION 75-22**

On motion by John W. Wood, Jr., seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Wood, Scheppard, Gove, Warner

0 No

**Resolved** that the Town Board of the Town of Sandy Creek will enter executive session at 8:37 pm for the purposes of collective negotiations pursuant to Article 14 of the Civil Service Law and matters leading to the employment of a particular person. Meg Sprague was invited into the executive session.

Meg Sprague left the meeting at 9:05 pm.

**RESOLUTION 76-22**

On motion by Timothy D. Ridgeway, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 5 Ayes Ridgeway, Wood, Scheppard, Gove, Warner

0 No

**Resolved** that the Town Board of the Town of Sandy Creek will exit executive session at 9:23 pm.

The next regular monthly meeting will be held September 14th at 7 pm.

**On motion** by Dave Warner, and seconded by John W. Wood, Jr., and carried unanimously, the meeting was adjourned at 9:26 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk