**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** August 14, 2019

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Nancy Ridgeway  **Others Present:**

 Dave Warner Brittany M. Washburn

 Ruth E. Scheppard Tammy L. Miller

 Nola J. Gove Margaret Kastler, Legislator

 John W. Wood, Jr Rebekah Prosachik, Esq.

 Anthony Young, P.E.

 Brett McVoy, I.E.

 Jessica Godfrey

 Norma Newman

 Wayne Miller

 Pat McDougal

 Tom Erwin

 Jared Lusk

 Kristopher Dodson-left @ 7:33 pm

 Meredith Perreault-left @ 7:33 pm

 Tess Clark-left @7:33 pm

 John Howland- in @ 7:28 pm

 Andy Zahler

 Kip Zahler

**CALL TO ORDER:**

Town Supervisor Nancy Ridgeway called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**RESOLUTION 63-19**

On motion by John Wood, seconded by Ruth Scheppard, the following resolution was

ADOPTED - 5 Ayes Scheppard, Warner, Gove, Ridgeway, Wood

 0 No

**Resolved** that the minutes of the June 26th and July 10th meetings are approved as written.

**FINANCIAL REPORT**

The Monthly Report of the Supervisor was received by the Town Board tonight and is on file in the Town Clerk’s office.

**Khris Dodson**, Associate Director of the **Environmental Finance Center at Syracuse University** (SU-EFC) was present to inform the Town Board about a project, *From Planning to Implementation: Building Capacity in the Town of Sandy Creek*. This project provides assistance in implementing ecosystem-based management within existing plans and developing a planning strategy for the North and South Sandy Ponds' watersheds. It hopes to improve water quality by working upstream on the tributaries that feed Sandy Pond and Lake Ontario. On August 1st the DEC and NY Sea Grant announced several Great Lakes Basin Small Grants Award recipients. SU-EFC was awarded a $24,999 grant. Funding comes from the state Environmental Protection Fund's Ocean and Great Lakes Ecosystem Conservation Program. Mr. Dodson and his team are already working with David Klein of The Nature Conservancy and with the Dune Coalition. He provided the Town Board with a project overview. The project should begin this fall. They will look at potential projects and identify appropriate state and federal funding sources for water quality improvements. He was here to update the board, answer questions and ask for a team member from the town to act as a contact person. Councilman Warner volunteered to be the contact person.

**Tom Erwin,** Real Estate Contractor and Senior Project Manager at **Verizon Wireless** and Attorney **Jared Lusk** were present. A site plan package was submitted to the Sandy Creek Regional Planning Board on June 24th and revised on August 1st for a co-location antenna to be placed on the water tower. All revenue from the Verizon lease will belong to Water District #1.

**RESOLUTION 64-19**

On motion by Ruth Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Scheppard, Warner, Gove, Ridgeway, Wood

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek will hold a public hearing on September 11th at 7:00 p.m., at the Town Hall, 1992 Harwood Drive, Sandy Creek, NY to consider leasing property to allow Verizon Wireless to co-locate a wireless telecommunications facility on the existing water tank located at 91 Weaver Road; Tax Map No. 18-1-18.07.

**Andy and Kip Zahler** were present to askfor tax map #03.00-01-21 located at 2106 Co Rt 48 in the Town of Sandy Creek to be annexed into the Village of Lacona. Attorney Prosachik explained that this process requires the submission of a petition and a joint public hearing before a parcel of property can be annexed. She will speak with Mayor Manchester and discuss scheduling a joint public hearing on the matter.

**REPORTS:**

Assessor- Rhonda Weigand’s monthly report is on file in the Town Clerk’s office.

Dog Control Officer – Anne Derr prepared a report for the Town Board and it is on file in the Town Clerk’s office.

Highway/Water Superintendent – Supervisor Ridgeway summarized Mike Kastler’s report. She asked Attorney Prosachik to send a letter to the county stating that the town intends to continue plowing county roads if the written agreement is what they have stated. Legislator Kastler has a draft of the new agreement. The town has not seen it. It is scheduled for vote at the meeting of the Legislature on August 15th at 2 pm in Pulaski. It is a mileage based agreement and states the rate is $8,000 per mile. Pat McDougal stated that she is glad that NYS is working on the Miller Road bridge. She is also concerned about the bridge at the end of County Route 15 before Sandy Island Beach State Park.

Historian – Charlene Cole’s monthly report was e-mailed to the Town Board and is on file in the Town Clerk’s office. Supervisor Ridgeway summarized the report. Mrs. Cole had a booth at the Oswego County Fair and had books available there.

Legislator – Margaret Kastler reported that the Oswego County Legislators’ meeting is August 15th at 2 pm at the courthouse in Pulaski. She invited all to attend this meeting. The County Sheriff is pleased with the county wide active shooter training program that was held at Sandy Creek Central School in July.

Library – Library Director Jessica Godfrey presented the board with her monthly newsletter. The Salisbury book event was very successful. Over 20 people attended. This was a record for an author event. Mr. Salisbury is writing a trilogy. His first book is available at the Town Hall. All of the Oswego County libraries donated items for a give-away booth at the Fair. Nearly every item was picked up. The children’s summer reading program was successful with 15 to 26 kids attending each session. The zoo event was very popular. Seven animals from The Wild in Chittenango visited the library and about 30 people attended. Ms. Godfrey plans to have Rick West and his birds back next summer. A free bracelet making program with the Salmon River Fine Arts Center will be held August 15th at 1 pm. The Food for Fine Forgiveness program ends August 31st. Two boxes full of food have been collected so far.

Planning Board – Secretary Pat McCullough emailed the minutes from the August 13th meeting. The budget for 2020 has been prepared.

Water Advisory Committee- There was no quorum present for the July 29th meeting. The number of easements needed for WD#3 has been reduced from the original number. Approximately 50% are complete. The 0.25 EDU charge for campers in use on parcels was discussed. Robert Checchia contacted the Sole Assessor to correct his data. He does not have an apartment over his garage as listed in the real property database. He thought this was fixed in 2009. His inventory data has now been updated.

**RESOLUTION 65-19**

On motion by Ruth Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Scheppard, Warner, Gove, Ridgeway, Wood

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the following EDU change:

**Tax ID EDU Property Location Property Owner**

027.08-03-09.07 from 1.5 to 1.0 53 Sunset Circle Robert Checchia

Code Enforcement Officer – John Howland’s report for July is on file in the Town Clerk’s office and available for public inspection. The septic issue at the Snyder property is being handled by the County Health Department. He asked if the EDU changes in the minutes could include the number before and after adjustment. Five violation notices were sent out with a compliance date of September 2nd. He completed 22 pages for the town’s ISO rating. This is done every 5 years. The town’s rating should improve. Wayne Miller asked about a garbage issue on the corner of Cove Road. This property was cited on August 8th.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of July totaled $2,332.50. Of this total, $1,957.49 was paid to Supervisor Ridgeway for town revenue. This report is on file in the Town Clerk’s office and available for public inspection. A training class, “Responding to Opioid Overdose” will be held on August 26th from 6:30 to 8 pm at the Town Hall. Free mammograms will be given on September 23rd at the Town Hall in the Upstate Hospital Mobile Mammography Van.

Engineers – Anthony Young and Brett McVoy of Barton & Loguidice were present to update the Town Board on current projects. A Resiliency and Economic Development Initiative (REDI) grant may be available to help with a town sewer district. The Preliminary Engineering Report (PER) will be completed and sent to EFC and REDI by September 3rd. If a lower user cost becomes possible, sewer interest surveys will be re-mailed. NYS DOT has approved the Water District #3 project. The CSX Railroad crossing applications have been approved and paid for. The Army Corps has approved the application, but the DEC has concerns about the proposed water main on North Rainbow Shores Road and South Sandy Pond Inlet. B&L is responding to the concerns. However, this may delay the project. B&L is hoping that the DEC will settle with two dead ends. The Town Board, WAC, B&L, and Attorney Prosachik recommended that no equipment for WD#3 be sold until further notice.

**PUBLIC COMMENT –** There was none at this time.

**OLD BUSINESS**

The money from the sale of the 2010 Mack Truck was deposited in revenue line DA2665.

**RESOLUTION 66-19 – BUDGET AMENDMENT/TRANSFER OF FUNDS**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Scheppard, Warner, Gove, Ridgeway, Wood

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek directs the bookkeeper to transfer the revenue of $39,070 from the sale of the 2010 Mack truck from line DA2665 to DA5130.2 of the current budget.

Supervisor Ridgeway received a call from the NYSDOT assuring her that the Miller Road bridge is safe to travel over and that they filled potholes there.

**NEW BUSINESS**

The Boylston Wesleyan Cemetery has asked the town for monetary help to take down some trees. There is money in the cemetery line of the budget. They want to take 3 of 6 trees down this year. The Town Board would like two quotes on taking all 6 trees down.

The town can accept donations for the North Sandy Pond Resiliency Project.

**RESOLUTION 67-19 – North Sandy Pond Resiliency Project Grant Shoreline Fund**

On motion by Dave Warner, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes Scheppard, Warner, Gove, Ridgeway, Wood

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek establishes the capital fund H4- North Sandy Pond Shoreline Fund.

On September 17th at 7 pm the Towns of Richland and Sandy Creek will meet at the Sandy Creek Town Hall to discuss the Sandy Creek/Richland Joint Water Project. On September 25th at 7 pm he Town Board will meet with the Village of Sandy Creek at the Town Hall to discuss the IMA for Water District #2.

**RESOLUTION 68-19- RESOLUTION REGARDING: NORTH SANDY POND RESILIENCY PROJECT DETERMINATION OF SIGNIFICANCE**

On motion by Ruth E. Scheppard, seconded by John Wood, the following resolution was

ADOPTED - 5 Ayes Scheppard, Warner, Gove, Ridgeway, Wood

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek adopts the following:

**WHEREAS**, the Town has been provided a grant award of $320,000 under the New York State Department of Environmental Conservation’s Water Quality Improvement Project Program, Great Lakes Nature-Based Shorelines, for the North Sandy Pond Resiliency Project, which is being matched by $140,000 in contributions by the Town, the Sandy Pond Channel Maintenance Association, and The Nature Conservancy;

**WHEREAS**, the Town is committed to enhancement of navigation and restoration of the beaches and dune complex as described in the North Sandy Pond Resiliency Project;

**WHEREAS**, pursuant to 6 NYCRR §617.4 and 6 NYCRR §617.5, the Town reviewed the proposed action and determined that same is a Type 1 Action per 6 NYCRR Part 617.7 (b) (10);

**WHEREAS**, pursuant to 6 NYCRR Part 617, the Town coordinated review of the action and notified both involved and interested agencies;

**WHEREAS**, the NYS Office of Parks, Recreation and Historic Preservation provided substantive comments through the coordinated review which were adopted in a revised FEAF Part 1;

**WHEREAS**, pursuant to 6 NYCRR Part 617.7 9 (c), the Town has reviewed the criteria for determining significance with consideration of the following:

 1) the project seeks to address ongoing significant erosion of the dunes and beaches north of the channel in a positive manner through nature-based shoreline protection;

 2) impacts on fish and wildlife species are proactively minimized by avoidance of sensitive periods and avoidance of habitat alternation with special consideration of endangered Piping Plover habitat;

 3) water quality impacts are minimized by the nature of the material to be dredged (nearly 100 percent sand) and use of methods designed to avoid re-entry of sediments into water ways;

 4) the basis for the Town’s designation and the State’s significant coastal fish and wildlife habitat designation specifically note the value of an intact barrier beach and the project is designed for protection of natural resources and continued natural condition of the barrier system by avoiding shore-hardening structures;

 5) the Town has coordinated with a specific public and private membership committee established to aid with the project design; and the United States Army Corps of Engineers, United States Fish &Wildlife Service, New York State Department of Environmental Conservation, New York State Department Of State, and New York State Office of Parks Recreation and Historic Preservation with respect to protection of resources and permit requirements in developing the project;

 6) the project seeks to avoid a substantial change in recreational use of North Sandy Pond and Lake Ontario by alteration of the existing and potential breaching of the barrier north of the channel with associated inlet formation; and,

 7) that the record high Lake Ontario water levels in 2017 and 2019 resulted in substantial and record levels of erosion wherein the effort to restore the dune and beach natural resources is in the public interest and can be accomplished with minimal adverse impact;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act (SEQR), specifically 6 NYCRR Part 617.6(b)(3), with respect to the above-described action, does make a determination that the project will not have significant adverse environmental impact and hereby makes a Negative Declaration under SEQR, specifically as provided under 6 NYCRR Part 617.7.

**APROVAL OF BILLS**

**RESOLUTION 69-19**

On motion by Nola J. Gove, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes Scheppard, Wood, Gove, Ridgeway, Warner

 0 No

**Resolved** that the bills be paid on Abstract #14 in the following amounts:

General Fund $ 284.23

Trust & Agency $ 16,127.07

**And** on Abstract #15 in the following amounts:

General Fund $ 28,975.08

Trust & Agency $ 10,504.71

Highway Fund $ 165,052.10

Sewer Project – H1 $ 8,640.00

Water Project #3- H3 $ 64,476.45

N Pond Shoreline-H4 $ 12,057.34

Water District #1-SW $ 5,884.81

Water District #2-SW $ 1,142.30

Water District #3-SW $ 3,682.31

Supervisor Ridgeway asked Councilman Gove to look into welcome signs for the main roads in the Town of Sandy Creek.

The next meeting of the Water Advisory Committee will be August 26th at 6 pm and the next regular monthly meeting of the Town Board will be September 11th at 7 pm.

**On motion** by Nola J. Gove, and seconded by John Wood, and carried unanimously, the meeting was adjourned at 9:18 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk