**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** August 12, 2020

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Nancy Ridgeway  **Others Present:**

Ruth E. Scheppard Tammy L. Miller

Dave Warner Michael C. Kastler

Nola J. Gove Eric Pappa

John W. Wood, Jr Norma Newman

Pat McDougal

Wayne Miller

Anthony Young

Jacqueline Novak

Michael G. Yerdon

Jessica Godfrey

Shirley Rice

Carol Rohrmoser

Bonnie & Mel Reid

John Howland @ 7:14 pm

**CALL TO ORDER:**

Supervisor Nancy Ridgeway called the meeting to order at 7:01 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**RESOLUTION 90-20**

On motion by John W. Wood, Jr, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the minutes of the July 8th meeting are approved as written.

**FINANCIAL REPORT-** The Monthly Report of the Supervisor was received by the Town Board tonight and is on file in the Town Clerk’s office.

**REPORTS:**

Sole Assessor- Rebecca Trudell’s monthly report is on file in the Town Clerk’s office. Supervisor Ridgeway summarized her report. NYS now requires STAR exemptions to be removed from properties that have delinquent property tax bills. There is one Small Claims Assessment Review hearing to be held.

Dog Control Officer – Anne Derr prepared a report for the Town Board and it is on file in the Town Clerk’s office. She had a busy month.

Highway/Water Superintendent – Mike Kastler read his highway and water reports aloud at the meeting. They are on file in the Town Clerk’s office. He is renting a screener next week for about a month. The rental fee may be used toward the purchase of a screener. He wrote specifications for the purchase of the screener to be reviewed by the Town of Richland if this equipment is purchased jointly. He may need their attorney to review the specifications if Attorney Prosachik doesn’t. He obtained one written quote from Joseph Goslow of American Paint Company for $975 for some exterior painting at the Town Hall. His certificate of liability insurance was also provided. There is one unpaid water bill from May in each district. WD Malone wants to begin construction of Water District #3 on the camp roads beginning September 1st. However, there are still many easements to be completed. Blue stakes will be handed out to homeowners to mark where they want their curb stop located. One hundred meter pits are being delivered tomorrow as the only one in stock is the demonstration one in the meeting room.

Historian – The office has been vacant since the death of Charlene Cole on January 1st. Councilman Warner, Lacona Mayor Manchester and Village of Sandy Creek Trustee Sharon Turo held interviews.

**RESOLUTION 91-20**

On motion by Ruth E. Scheppard, seconded by John W. Wood, Jr, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek appoints Peggy A. Rice to the office of Historian and as a Records Management Clerk for the remainder of the current term of office expiring on December 31, 2020.

Judges – Judges Crast and Stoker have filed their monthly Justice Report certifications with Supervisor Ridgeway.

Legislator – Michael G. Yerdon reported that approximately 280 properties were sold in the county tax auction last week. The auction was done completely online. He will have an official summary next month. It appears to have been a success with properties selling for more than the taxes owed. Superintendent Kastler asked what happened to the shared services funding that the county was supposed to disperse for NYS. County officials have stated that there is no money.

Library – Library Director Jessica Godfrey reported that the library is slowly re-opening. Ten patrons at a time are allowed inside for a maximum of 30 minutes each. Only 4 computers are in use and masks are required.

NOCA – The first and second quarter financial reports have been received and filed in the Town Clerk’s office.

Planning Board – The Sandy Creek Regional Planning Board’s monthly report has been filed in the Town Clerk’s office. Chairman Shirley Rice read this report from their August 5th meeting. The driveway on US Rt 11 at the E&V Energy site will be widened to 28 feet. The site plan for the solar project Ontario Sun near Seber Shores Road is being redrawn and downsized.

Water Advisory Committee- Minutes from the July 27th meeting have been filed. The committee recommends no change to the Colonial Court Campground EDU assignment. Wayne Miller and Norma Newman still want changes to the EDU schedule for people using campers on their property. There was a lengthy discussion about this issue.

Code Enforcement Officer – John Howland’s report for July is on file in the Town Clerk’s office and available for public inspection. He issued a violation notice for a dwelling built without a permit and is consulting with Attorney Prosachik about this issue. He is taking code classes online this year. Parts for the cellular antenna to be built on the water tower are backordered. It is hoped that progress can be made in September. Two homes built on the sand dunes in the CEHA area were discussed.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of July totaled $2,561.50. Of this total, $2,445.50 was paid to Supervisor Ridgeway for town revenue. This report is on file in the Town Clerk’s office and available for public inspection. The Department of Environmental Conservation Automated Licensing System’s new software system is not without problems. License sales have been challenging since they went on sale two days ago.

Engineers – Anthony Young, P.E. and Jacqueline Novak, Engineer II of Barton & Loguidice were present to update the Town Board on current projects. The funding agreement for the sewer study is ready to be signed.

**RESOLUTION 92-20**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves and authorizes Town Supervisor Nancy Ridgeway to sign the Funding Agreement between the Town of Sandy Creek and New York State Environmental Facilities Corporation for Project Number CO.66 dated as of July 31, 2020.

A map titled Sandy Creek Sewer Proposed Phased Scenarios dated August 2020 has been developed including areas in the western side of town. The cost of a public sewer system in the areas of interest is estimated at a total annual cost of $100 per month. B&L will mail information regarding a new interest survey and an informational meeting to all property owners in the areas of interest. The informational meeting will be held via internet on September 17th at 6 pm. The water district project will begin in the Town of Richland on August 13th and will begin in Sandy Creek on September 1st after the piping plover restrictions are lifted. Supervisor Ridgeway wants the contractor to start construction on roads that are ready and not delay the whole project due to easements that are still pending.

**RESOLUTION 93-20**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves and authorizes Town Supervisor Nancy Ridgeway to sign change orders, contractor payment applications, and Rural Development Form E for the Towns of Sandy Creek and Richland Joint Water Project.

A groundbreaking ceremony will be scheduled soon. The sign for this project will be placed near the parking lot of Merv’s Place on State Route 3.

**PUBLIC COMMENT** – There was none at this time.

**OLD BUSINESS**

Pete Backus has asked the Town Board to wait on a decision to fight for public drinking water in the CEHA area until information from a FOIL request to the DEC is received. Supervisor Ridgeway will schedule a tree planting ceremony in September in memory of former Historian Charlene Cole.

**NEW BUSINESS**

The town has received a proposal from James Buono of Potentia Management Group LLC to convert the lights and ballasts to LED at the library, town hall and town barn. At the library it will cost $521, but would save $530 a year on the library’s National Grid bill. To do the same at the town hall and barn it will cost $7,499 and would save taxpayers $3,479 a year in energy costs.

**RESOLUTION 94-20**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves and authorizes Town Supervisor Nancy Ridgeway to sign paperwork to proceed with the lighting conversion at the library, town hall and town barn.

**RESOLUTION 95-20**

On motion by Ruth E. Scheppard, seconded by Nancy Ridgway, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the RFP packet provided by Tom Hart for the third and final phase of the North Sandy Pond Resiliency project with sealed bids to be opened at the next regular meeting on September 9th.

**RESOLUTION 96-20**

On motion by John W. Wood, Jr., seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek accepts the quote from Joseph Goslow of American Paint Company for $975 for exterior painting at the Town Hall as described in his written quote.

**TRANSFER OF FUNDS**

**RESOLUTION 97-20**

**On motion** by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

**ADOPTED** - 5 Ayes Warner, Scheppard, Ridgeway, Gove, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

**From Description To Description Amount**

A1410.4 Town Clerk Contractual A1410.2 Town Clerk Equipment $ 76.00

A1990.4 Contingent A1940.4 Right of Way Contractual $ 2,480.00

A1990.4 Contingent A1640.4 Town Barn Contractual $ 7,052.00

**RESOLUTION 98-20**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

**ADOPTED** - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the bills be paid on Abstract #14 in the following amounts:

General Fund $ 577.82

Water District #3-SW $ 699.86

Trust & Agency $ 12,196.07

**And** on Abstract #15 in the following amounts:

General Fund $ 17,677.42

Highway $ 29,007.76

Water Project #3- H3 $ 846,725.62

N Pond Shoreline-H4 $ 610.98

Water District #1-SW $ 3,226.46

Water District #2-SW $ 516.90

Water District #3-SW $ 2,498.50

Trust & Agency $ 6,305.46

Superintendent Kastler stated that due to a history of non-response from the owner of the Stinson parcel on Chipman Lane, eminent domain proceedings may need to be started soon if the easement is not signed.

The next Water Advisory Committee meeting is August 31st at 6 pm.

The next regular monthly meeting of the Town Board will be held September 9th at 7 pm.

**On motion** by Nancy Ridgeway, and seconded by Nola J. Gove, and carried unanimously, the meeting was adjourned at 8:32 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk