

# **MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52  
SANDY CREEK, NEW YORK 13145-0052

**Date:** July 29, 2025

**Type of Meeting:** Special Meeting

**Place:** Sandy Creek Town Hall

**Board Members Present:** Timothy D. Ridgeway, Town Supervisor  
Ruth E. Scheppard, Town Council Member  
John W. Wood Jr., Town Council Member  
Nola J. Gove, Town Council Member  
A. Dave Warner, Town Council Member

**Others Present:** James Sprague, Meg Sprague, Michael Kastler, and Brittany Washburn.

**CALL TO ORDER:** Town Supervisor Timothy D. Ridgeway called the meeting to order at 5:00 pm. The purpose of this meeting is to discuss the NYS Teamsters Union Contract.

On July 24, 2025, the Town Clerk received a resignation from Todd Bristol from his position as Code Enforcement Officer, effective July 31, 2025. Mr. Bristol recommended James Sprague as a possible candidate to fill this position.

Council Member Warner spoke to Council Member Donna Gilson from the Town of Richland regarding James Sprague's current employment with the Town of Richland as Code Enforcement Officer. Mrs. Gilson gave a glowing recommendation for Mr. Sprague. We also received a written recommendation from the Town Supervisor, Bob North from the Town of Richland.

## **RESOLUTION 68-25**

On motion by Dave Warner, seconded by Nola J. Gove, the following resolution was

**ADOPTED – 5 Ayes** Ridgeway, Scheppard, Wood, Gove, Warner  
**0 No**

**RESOLVED** that the Town Board of the Town of Sandy Creek appoints James E. Sprague III to fill the vacancy for Code Enforcement Officer effective August 1, 2025. Mr. Sprague will be paid the remainder of the Code Enforcement Officer salary for the rest of the year.

Mr. Sprague plans to keep the same office hours as the previous Code Enforcement Officer. Office hours are Thursdays from 1pm to 3pm. He plans to be flexible with his time spent working in the Town of Sandy Creek.

Catholic Charities is looking for a space to hold consultations with the public, once per month. The Town Board suggested that they reach out to the local churches.

Cathy Goodnough from Sandy Pond Channel Maintenance Association would like the Town to pay to have pipes removed from the dunes. SPCMA needs the pipes to be able to sell the dredge machine. The estimated cost to remove the piping is \$40,000 with Brian Wallis performing the removal. A quote for this work has not yet been received from SPCMA or Mr. Wallis. A lengthy discussion followed. The Town Board would like the Town Clerk to search the Town records to see if there are any previous agreements with SPCMA for dredging.

Supervisor Ridgeway brought up creating a possible Inter Municipal Agreement (IMA) with another town for the Code Enforcement Officer. This would only be needed if the Code Enforcement Officer was unable to work due to an emergency or illness. James Sprague mentioned that Oswego County does have a list of Code

Enforcement Officers that could be available if there is an unexpected absence from a Code Enforcement Officer.

Mr. Sprague suggested that the town employees and officials get ID badges like the ones that the Town of Richland use. He will reach out to Julie in the Richland Town Clerk's office.

**RESOLUTION #69-25** Motion made by Ruth E. Scheppard, and seconded by Nola J. Gove, the following resolution was **Adopted** with **5 Ayes**                      Ridgeway, Scheppard, Gove, Wood, and Warner  
**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek will enter executive session at 5:42pm to discuss the collective bargaining agreement. The Town Board invited Highway Superintendent Michael Kastler into the executive session. James and Meg Sprague left the meeting; Town Clerk Washburn waited in her office for the open meeting to resume.

At 6:09pm, Highway Superintendent Michael Kastler exited the executive session.

**RESOLUTION #70-25** Motion made by Ruth E. Scheppard, and seconded by Timothy D. Ridgeway, the following resolution was **Adopted** with **5 Ayes**                      Ridgeway, Scheppard, Wood, Gove, and Warner  
**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek will exit executive session at 6:52 pm. Town Clerk Brittany Washburn reentered the meeting.

There will be a special meeting on August 19, 2025, at 5pm regarding the Teamsters Union Contract.

During the break for executive session, the Town Clerk was able to find old agreements between the Town of Sandy Creek and the Sandy Pond Channel Maintenance Association. The agreements were yearly for work performed in the summer months. In the agreements, SPCMA leased the dredge machine to the Town of Sandy Creek for \$1. The Town will not be moving forward with the request to fund the removal of piping from the dunes.

The next regular Town Board meeting will be August 13<sup>th</sup> at 6pm.

**On motion** made by John W. Wood Jr., and seconded by Ruth E. Scheppard, and carried unanimously, the meeting was adjourned at 7:09 pm.

Respectfully submitted by,

Brittany M. Washburn  
Town Clerk