

**MINUTES OF THE MEETING OF THE TOWN BOARD**  
TOWN OF SANDYCREEK  
1992 HARWOOD DRIVE, POBOX 52  
SANDYCREEK, NEW YORK 13145-0052

**Date:** September 9, 2015

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Nancy Ridgeway **Others Present:**

Ruth E. Scheppard	Tammy L. Miller
John W. Wood, Jr.	Dustin J. Clark, P.E.
Kevin Halsey	Lesley C. Schmidt, Esq. @7:16 pm
	Michael C. Kastler
	Margaret Kastler
	Shirley Rice
	Elisa Dunn- left @7:19 pm
	Michelle C. Farrand-left @ 7:34
	Jessica Godfrey- left @ 7:34
	Giannina Cangemi-Binotto-7:23-7:34
	Norma Newman
	Wayne Miller
	John Howland @ 7:18 pm

**Absent:** Nola J. Gove

**CALL TO ORDER:**

Town Supervisor Nancy Ridgeway called the regular monthly meeting to order at 7:01 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**RESOLUTION 97-15**

On motion by John W. Wood, Jr., seconded by Ruth E, Scheppard, the following resolution was

ADOPTED - 4 Ayes                      Ridgeway, Scheppard, Halsey, Wood

0 No

1 Absent              Gove

**Resolved** that the Town Board of the Town of Sandy Creek approves the minutes of the August 12th meeting as written.

**FINANCIAL REPORT:**

The Town Board received a copy of the monthly financial report of the Supervisor tonight. It was filed in the Town Clerk's office on September 8<sup>th</sup>.

**REPORTS:**

Assessor- Rhonda Weigand's report for August is on file in the Town Clerk's office. Renewal applications for the Enhanced STAR program will be mailed out this week.

Dog Control Officer- Elisa Dunn's written report for August has been filed in the Town Clerk's office. There have been several stray dog calls. One could not be caught. Cruelty and /or abuse issues must be referred to police. Many tickets have been issued this past month.

Historian – Charlene Cole's monthly report is on file in the Town Clerk's office and available for public inspection. It will be the 200 year anniversary of the Oswego County Fair in 2016. The Doctor book is now available. The suggested donation is \$10.

Town Justice- The judges' reports for August have been received by the Town Supervisor and filed in the Town Clerk's office.

Legislator – Margaret Kastler reported that sales tax revenue in Oswego County is down. It usually funds over \$800,000 of the county budget. She urged residents to shop locally. The sales tax helps all of our local budgets. The annual 1% tax increase will be voted on at the regular meeting on September 14<sup>th</sup>. The meeting was rescheduled from the 10<sup>th</sup> to the 14<sup>th</sup> due to Primary Election Day. Assemblyman Will Barclay will be at the Lacona Fire Hall on Saturday, September 19<sup>th</sup> for a coffee hour from 8:30 to 9:30 am. He will give an update on NYS issues and answer questions for the public. Legislator Kastler will be traveling to the Adirondacks on September 20<sup>th</sup> for schooling. The county has added terminology to the Snow & Ice Agreement stating that the towns can use salt and sand on town roads. Highway Superintendent Kastler was not pleased that only one county employee helped his department screen sand this year. He is also unhappy with the town's liability on county roads as stated in the agreement. Legislator Kastler stated that the county has audited at least one town's payroll due to questions regarding last season's agreement. There was discussion on the county cutting funding and services and asking the towns to do more.

Library- President Michelle Farrand reported that a special budget meeting was held on August 29<sup>th</sup>. The Library Director, Jessica Godfrey will be able to purchase some new books. The trustees are creating the 2016 budget now using the line items that the annual report requires. She thanked the Highway Department for striping the parking lot and installing signs. Ms. Godfrey said the signs are helping. The monthly statistics are good. There were over 500 patrons in July and over 800 in August. Seventy-two patrons used the library on one day. Programming is going well. A newsletter has been created. There will be an animal event on September 19<sup>th</sup>. After school homework help is available from 3:30 to 5 pm. The addition in the back where the access ramp is located is leaking again. There is visible water damage. A notebook on the original library collection has been donated to the town's historian department. Kevin Presley has been hired to build the shelves for the grant project. The Board of Trustees will meet October 6<sup>th</sup> at 6:30 pm. President Michelle Farrand will not seek another term after the end of her current term on December 31, 2015. She will be moving and is expecting another child. Angela Newman of North Country Library System has thanked Supervisor Ridgeway and the Town Board for a library board that is great to work with.

Planning Board – The Sandy Creek Regional Planning Board Chairman Shirley Rice reported on the September 1<sup>st</sup> meeting. This report is on file in the office of the Town

Clerk.Possible violations were discussed. Board members will be completing annual training on October 1<sup>st</sup> at Eddie’s Cove.

Highway/Water Superintendent – Superintendent Mike Kastler filed his reports in the Town Clerk’s office. He read his highway report first. He recommends awarding the paving bid to the low bidder, Hanson Aggregates. The Town Board needs to discuss plans for sand in the future. There is gravel in the pit, but the sand has been depleted. The town will need to purchase property or haul sand from another source. He will attend water school in Cortland the week of September 21<sup>st</sup>. He is unsure if a highway employee will be attending with him.

**RESOLUTION 98-15**

On motion by John W. Wood, Jr., seconded by Ruth E, Scheppard, the following resolution was

ADOPTED - 4 Ayes                    Ridgeway, Scheppard, Halsey, Wood  
                    0 No  
                    1 Absent             Gove

**Resolved** that the Town Board of the Town of Sandy Creek awards the paving bid to Hanson Aggregates New York LLC of Jamesville, NY for a grand total of \$119,541.50.

Superintendent Kastler also reported that all work in WD#1 is complete. There was a water issue at the Newman residence today. There is one more property restoration complaint to address. Construction of WD#2 is underway. The first progress meeting was held today. Testing on Co Rt 22A is done. It was pressure tested and flushed and bacteriological testing was done. We are waiting for the Oswego County Health Department’s approval. Pressure testing has been done on Co Rt 15 and water samples will be taken tomorrow. We are still waiting for delivery of the master water meters. They should be shipped by September 14<sup>th</sup>.

Water Advisory Committee– Chairman Norma Newman reported. The committee met with the town and village on August 31<sup>st</sup>. They are still working on the surveys for a possible water district #3. The September 29<sup>th</sup> meeting is canceled.

Code Enforcement Officer – John Howland’s report for August is on file in the Town Clerk’s office. He attended school on DEC floodplains last week. Building permit paperwork was sent to a property owner on Carr Drive. Violation notices were sent for unlicensed vehicles.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of August totaled \$5,007.00. This report is on file in her office and available for public inspection. August and September are very busy months. The Town of Sandy Creek will not have a Primary Election here on September 10<sup>th</sup>.

Barton & Loguidice – Dustin J. Clark, P.E., Senior Project Engineer was present to give an update on the water projects. B&L must be informed of any potential issues during the warranty period for WD#1. Contract #5 is ready to go. B&L is getting the contracts ready.

**RESOLUTION 99-15**

On motion by Ruth Scheppard, seconded by Kevin Halsey, the following resolution was ADOPTED - 4 Ayes                    Ridgeway, Scheppard, Halsey, Wood

0 No  
1 Absent      Gove

**Resolved** that the Town Board of the Town of Sandy Creek authorizes Town Supervisor Nancy Ridgeway to sign all contract documents and notices for contract #5 of the Eastern Shore Water System.

There is currently approximately \$440,000 left in the WD#1 budget. Applications have been sent for Area 1, an in-district extension on St Rt 3 from Koster Drive to Blind Creek Drive. The Town needs Attorney Nelson's advice on whether Area 1 can be added to Contract #5 as a change order or if a new contract is necessary. This area will cost approximately \$240,000. The remaining \$200,000 can be used to complete another area or could be paid on the principal of the EFC loan. We know Sunset Lane does not want water. Other areas will require new Army Corp and DEC permits and possible archeological investigation again. The EFC has cleared them. Superintendent Kastler would like the Sunset Circle loop completed for maintenance reasons and to eliminate a large dead end. Other areas were discussed. It costs approximately \$16 to \$17 per foot to install water main. Once snow plowing has begun there can be no work zones on state highways.

In WD#2 the Carr Drive water main is being installed. US Rt 11 north will be next. We need to wait on US Rt 11 south until we have a revised IMA signed.

**RESOLUTION 100-15**

On motion by Ruth E. Scheppard, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 4 Ayes      Ridgeway, Scheppard, Halsey, Wood  
0 No  
1 Absent      Gove

**Resolved** that the Town Board of the Town of Sandy Creek approves amendment #1 for Water District #2.

B&L and Superintendent Kastler will meet with the owners of Alford Farms on Co Rt 48 for possible inclusion in the proposed Water District #3. There has been a big change in EFC funding this year. The target service charge no longer exists.

**PUBLIC COMMENT** –**Norma Newman** of Wigwam Drive commented about the problem with the water service installation at her home.

**OLD BUSINESS**

The Town Board is waiting for a new draft of the local water law. It is on the agenda for the special meeting on September 23<sup>rd</sup> at 4 pm. Nelson Law Firm is pulling the deeds regarding the Parbus property drainage issue. Supervisor Ridgeway read a thank you from the library's board for the signs and painting of the parking lot.

**TRANSFER OF FUNDS**

**RESOLUTION 101-15**

**On motion** by Ruth E. Scheppard, seconded by John W. Wood, Jr., the following resolution was

**ADOPTED** - 4 Ayes            Ridgeway, Wood, Scheppard, Halsey  
                  0 No  
                  1 Absent            Gove

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

From SW1-8340.4 Water Operator Contract to SW1-1910.4 Unallocated Ins \$6,400.00  
          H3-8310.4 Water Admin Contract    to A1330.4 Tax Collection    584.08  
B1990.4 Contingent Account            to B8684.4 Plan &Mgt Develop500.00  
          B8684.4 Plan &Mgt Development    to B8686.4 Community Develop    30.28  
          B8684.4 Plan &Mgt Development    to B8020.4 Planning Board    30.80  
          DA9720.6 Stat Install Bond Principal to DA9785.6 Prin Install P Debt 40,000.00  
DA9720.7Stat Install Bond Interest    toDA9785.7 Int Installment Pur1,200.00  
          SW2-8397.2 Water, Meters& Equip    toSW2-9901.4 InterfundTransfer 1,000.00

**NEW BUSINESS**

There will be a flu shot clinic at the Town Hall on September 18<sup>th</sup> from 2 to 4 pm by Rite Aid Pharmacy. On September 22<sup>nd</sup> the DEC and the Dune Coalition will have a joint meeting at the Town Hall from 1 to 5 pm.

**RESOLUTION 102-15**

**On motion** by Ruth E. Scheppard, seconded by Kevin Halsey, the following resolution was

**ADOPTED** - 4 Ayes            Ridgeway, Scheppard, Halsey, Wood  
                  0 No  
                  1 Absent            Gove

**Resolved** that the Town Board of the Town of Sandy Creek creates an Employee Benefit Accrued Liability Reserve Fund (GML Section 6-p).

**RESOLUTION 103-15**

**On motion** by John W. Wood, Jr., seconded by Nancy Ridgeway, the following resolution was

**ADOPTED** - 4 Ayes            Ridgeway, Scheppard, Halsey, Wood  
                  0 No  
                  1 Absent            Gove

**Resolved** that the Town Board of the Town of Sandy Creek creates a Repair Reserve Fund (GML Section 6-d) for Water District #2.

Supervisor Ridgeway will have the building pressure washed as there was no objection by the Town Board.

**RESOLUTION 104-15**

**On motion** by John W. Wood, Jr., seconded by Ruth Scheppard, the following resolution was

**ADOPTED** - 4Ayes            Ridgeway, Scheppard, Halsey, Wood

0 No

1 Absent Gove

**Resolved** that the bills be paid on Abstract #16 in the following amounts:

General Fund \$ 40.01

Trust & Agency \$ 9,027.77

And on Abstract #17 in the following amounts:

General Fund \$ 100,748.13

Trust & Agency \$ 7,593.51

Highway Fund \$ 54,800.85

Water District #1-H \$ 31,291.64

Water District #1-SW \$ 4,424.64

Water District #2-H \$296,151.17

Attorney Schmidt suggested that before next year all of the towns get together to have the wording in the Snow and Ice Agreement amended.

**RESOLUTION 105-15**

**On motion** by Ruth E. Scheppard, seconded by John W. Wood, Jr., the following resolution was

**ADOPTED** - 4 Ayes Ridgeway, Scheppard, Halsey, Wood

0 No

1 Absent Gove

**Resolved** that the Town Board of the Town of Sandy Creek authorizes Highway Superintendent Michael C. Kastler to sign the Snow and Ice Agreement. It is noted that the Town Board is not pleased with the wording of this agreement regarding the town's liability.

**On motion** by Kevin Halsey, seconded by John W. Wood, Jr. and carried unanimously, the meeting was adjourned at 9:10 pm.

Respectfully submitted,

Tammy L. Miller, RMC  
Town Clerk